



Washington State Liquor and Cannabis Board

Licensing and Regulation Division
 PO Box 43098, Olympia WA 98504-3098
 Phone: (360) 664-1600 Fax: (360) 753-2710
lcb.wa.gov

License Number

UBI Number

Trade Name

TEMPORARY ADDED ENDORSEMENT APPLICATION

- No fee required and all endorsements expire July 1, 2023.
- Review the Washington Administrative Codes (WAC) listed below by visiting: lcb.wa.gov/laws/current-laws-and-rules.
- Submit this form to the address above or email directly to: addedendorsements@lcb.wa.gov
- Questions? Please call customer service at 360-664-1600.

STEP 1: CHOOSE THE ENDORSEMENT(S) YOU WISH TO APPLY FOR

Curbside / Delivery / Take Out – Factory Sealed Containers
 WAC [314-03-500](#)

Allows a licensed **Beer/Wine Restaurant, Spirits/Beer/Wine Restaurant, Beer/Wine Tavern, Liquor Caterer, Snack Bar, Domestic Winery, Domestic Brewery/Microbrewery, Domestic Distillery/Craft Distillery, or Non-Profit Arts Organization** to sell alcohol products at retail for curbside and takeout service, delivery, or both.

Curbside / Delivery / Take Out – Cocktail Kits / Premixed Drinks / Wine To-Go
 WAC [314-03-505](#)

Allows a licensed **Beer/Wine Restaurant** or **Spirits/Beer/Wine Restaurant** to sell wine by the glass or premixed wine drinks by the glass for curbside service and delivery.

Allows a licensed **Spirits/Beer/Wine Restaurant** to sell premixed cocktails and cocktail kits for takeout or curbside service and delivery.

Curbside / Delivery / Take Out – Growlers
 WAC [314-03-510](#)

Allows a licensed **Beer/Wine Restaurant, Spirits/Beer/Wine Restaurant, Beer/Wine Tavern, Domestic Brewery/Microbrewery, Beer/Wine Grocery Store, Beer/Wine Specialty Shop** or **Hotel** to sell growlers for curbside, takeout, or delivery service.

STEP 2: THIRD-PARTY SERVICE PROVIDER

If you would like to work with a third-party service provider to process online payments, create an online shopping portal, or deliver alcoholic beverages, the WSLCB must approve the contract before you can proceed.

Note: Third-party providers may only deliver factory sealed bottles, cans and/or kegs.

Will you offer internet sales? Yes No

If **Yes**, will you be using a third party for your internet ordering system (order processing, data management, sales transaction facilitation, financial settlement services, etc.) or delivery? Yes No

If **Yes**, submit a copy of the contract(s) and list the name of the provider here:

STEP 3: CONTACT INFORMATION

| | | |
|---------------|-------------------------|----------------|
| Contact Name: | Contact E-mail address: | Contact phone: |
|---------------|-------------------------|----------------|

STEP 4: CERTIFICATION (must be completed by licensed holder)

I have read and will comply with the listed WAC for the endorsement requested. I understand this endorsement will expire on July 1, 2023 and the privileges granted may not be used after expiration.

Print Name: _____

Title: _____

Signature: _____

Date: _____