

Manager Evaluation by Employee

Manager's Name: _____ Date: _____

Please answer the following questions to the best of your ability. A 5 is the highest score, and a 1 is the lowest score. Return this in the enclosed envelope to the Business Office by the date above.

1. How would you rate this person's grooming?	5	4	3	2	1
2. How would you rate this person's ability to communicate?	5	4	3	2	1
3. Does this person instill a sense of teamwork among those s/he supervises?	5	4	3	2	1
4. Does this person have good training skills?	5	4	3	2	1
5. How would you rate this person's ability to train the management staff?	5	4	3	2	1
6. Do you feel you can approach this person about subjects that trouble you?	5	4	3	2	1
7. Does this person respond in an adult manner to criticism and suggestions?	5	4	3	2	1
8. How willing is this person to help out in areas where s/he sees the need?	5	4	3	2	1
9. Does this person deal fairly with everyone?	5	4	3	2	1
10. Does this person show good judgment & common sense in emergencies?	5	4	3	2	1
11. How well does this person follow through?	5	4	3	2	1
12. Does this person leave his/her problems at the back door and concentrate on job performance?	5	4	3	2	1
13. How well does this person adhere to company policy?	5	4	3	2	1
14. Does this person help you to be the best employee you can be?	5	4	3	2	1
15. How well do you like working with this person?	5	4	3	2	1

16. In what one, single area should this person improve to increase his/her overall performance?

17. What one word would you use to describe this person?

18. What single thing does this manager do that makes your job easier?

19. What single thing does this manager do that makes your job harder?

20. Comments: