

Employee Handbook Acknowledgement Form

I acknowledge that I have received a copy of the _____ Employee Handbook and that this Handbook supersedes any previous policies or procedures.

I understand that it is my responsibility to read this manual and that any questions I may have regarding its contents should be directed to my manager or to the Proprietors.

I understand and agree that my employment with _____ will be mandated by the policies contained in this Handbook and that, except for the "at-will" employment policy, the Company reserves the right to change, amend, add, modify, supplement or discontinue any policy or procedure at any time without prior notice. In addition, except for the "at-will" employment, policy, the Company may change policies and procedures as necessary.

I understand that the Company also reserves the right to make changes in any benefits, wages, hours or working conditions.

I understand that the contents of this Handbook presented information only, and that neither this Handbook, nor any policies or procedures, are considered as a contractual commitment or obligation. I understand that my employment is "at-will", and that either the Company or I may terminate the employment relationship at any time for any reason. I also understand that _____ "at-will" employment policy is a full and complete expression of the Company's termination policy.

Name (please print) _____

Signature _____

Date _____