

Absentee Notice

Name _____

Position _____ Date _____

You were absent from work without permission and without notification to your supervisor on the following dates:

1st notice: _____ 2nd notice: _____ 3rd notice: _____

Employer _____

Supervisor _____

Supervisor Title _____

The Washington Restaurant Association believes that these employee notices are legally sufficient, accurate, and in compliance with applicable law as of the date set forth below. Because the law is constantly changing, the Association makes no warranty or representation concerning the legal accuracy, adequacy or sufficiency of these employee notices. Members use these employee notices at their own risk. The Washington Restaurant Association recommends that members intending to use these employee notices have them reviewed by their own legal counsel.